

Mid Devon District Council

Cabinet

Thursday, 30 March 2017 at 2.15 pm
Exe Room, Phoenix House, Tiverton

Next ordinary meeting
Thursday, 11 May 2017 at 2.15 pm

Those attending are advised that this meeting will be recorded

Membership

Cllr C J Eginton	Leader
Cllr R J Chesterton	Deputy Leader and Planning and Economic Regeneration
Cllr K Busch	Environment
Cllr P H D Hare-Scott	Finance
Cllr C R Slade	Community Well Being
Cllr Mrs M E Squires	Working Environment and Support Services
Cllr R L Stanley	Housing

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

1. **Apologies**

To receive any apologies for absence.

2. **Public Question Time**

To receive any questions relating to items on the Agenda from members of the public and replies thereto.

3. **Minutes of the Previous Meeting** (Pages 7 - 14)

To receive the minutes of the meeting of 2 March 2017.

4. **Review of Street Cleansing** (Pages 15 - 54)

Arising from a report of the Waste and Transport Manager, the Environment Policy Development Group has recommended that the following be approved:

- a) Land according to EPA be categorised.

- b) Current productivity of service be measured.
- c) Cost option for output frequency rather than input.
- d) Cost different frequencies options(less and more) for the mechanical street sweeping service.
- e) Check schedules against adopted highways maps and address any anomalies.
- f) Reroute schedules into zones so all mechanical sweepers work in the same area at the same time.
- g) Map and review Parish Sweeper routes and evaluate efficiency.
- h) An additional two person parish sweeper team is introduced at cost of £54,500 p.a.
- i) Risk-assess all high speed roads that are litter picked.
- j) Litter picking of the two high speed road verges is reinstated and undertaken twice per year and laybys every two months.
- k) A review of weekend sweeping is undertaken and costed.
- l) Benchmark the cost effectiveness of town council work/grants and review the routes to ensure that is not duplicating work done by the District Council's cleansing service.
- m) If these working arrangement are to continue, provide a service level agreement for three years from April 2018.
- n) If these working arrangements are to continue, inform Town Clerks of future training so their operatives may attend also.
- o) Re-introduction of using NI195 criteria to assess street cleanliness by District Officers once a quarter.
- p) New transfer station to include a skip for road sweepings so they can be composted.
- q) Purchase three split recycling litter bins one for each town centre to assess their success.
- r) Continue to encourage voluntary groups and investigate whether litter picking groups would be happy to litter pick where advised by Parish/Town/District Councils.
- s) Review all existing bin locations and conduct a condition survey.
- t) Pressure wash clean all bins once a year.
- u) Introduce "Any bin will do!" stickers on litter bins.
- v) Street Cleaners to report any bins that are frequently filled with household waste, for District Officers to investigate.
- w) Regular contact with estates to effective joint working.
- x) District Officers and Town Councils to meet once a month to discuss issues.
- y) MDDC to sign the Memorandum of Understanding with Highways England.
- z) Create an "online look up" for street sweeping schedules.

5. **Street Scene Enforcement Policy** (*Pages 55 - 148*)

Arising from a report of the Director of Finance, Assets and Resources, the Environment Policy Development Group has recommended that the Cabinet review the report and recommend to Council that the Street Scene Services Enforcement Policy at appendix A be approved.

6. **Private Sector Housing Fees and Charges** (Pages 149 - 154)

Arising from a report of the Director of Corporate Affairs and Business Transformation, the Homes Policy Development Group has recommended that the revised Private Sector fees and charges be approved.

7. **Vulnerability Policy (new)** (Pages 155 - 166)

Arising from a report of the Head of Housing and Property Services, the Homes Policy Development Group has recommended that the Cabinet recommend to Council the adoption of the new Vulnerability Policy.

8. **Telecare Policy (new)** (Pages 167 - 176)

Arising from a report of the Head of Housing and Property Services, the Homes Policy Development Group has recommended that the Cabinet recommend to Council the adoption of the new Telecare Policy.

9. **Tiverton Market Schedule of Tolls** (Pages 177 - 182)

Arising from a report of the Chief Executive and Director of Growth the Economy Policy Development Group has recommended that:

- a) The Schedule of Tolls be approved with adoption from 1 April 2017;
- b) The Schedule of Tolls be reviewed annually with the next review presented to the Economy PDG in March 2018.

10. **Mid Devon Walking Guides** (Pages 183 - 188)

Arising from a report of the Chief Executive and Director of Growth the Economy Policy Development Group has recommended that the Council does not update and reprint the walking leaflets as originally produced by the Council in the 1990's but that contact be made with town and parish councils to offer them any source material/copyright possible in order to allow them to use local knowledge to update and then reprint as they feel appropriate.

11. **Tiverton Eastern Urban Extension - A361 Funding** (Pages 189 - 196)

To consider a report of the Head of Planning and Regeneration reflecting the latest circumstances surrounding the funding of the proposed A361 junction in connection with the Tiverton Eastern Urban Extension.

12. **Strategic Grants and Service Level Agreement Programme** (Pages 197 - 204)

Arising from a report of the Chief Executive and Director of Growth, the Community Policy Development Group will make a recommendation to Cabinet at its meeting on 28 March 2017 (recommendation to follow).

13. **Motion 535 - Cllr D J Knowles - 14 February 2017**

The following motion has been forwarded to the Cabinet for discussion:

This Council resolves to enter into an agreement with Tiverton Town Council to retain at Tiverton Town Hall all the paintings currently on display at Tiverton Town Hall, either by way of long term loan or transfer to Tiverton Town Council, subject to the necessary insurance and security being maintained.'

14. **Pay Policy** (*Pages 205 - 218*)

To receive a report of the Group Human Resources Manager relating to senior pay, in particular the role of the Chief Executive, Directors and other senior officers. The Localism Act 2011 requires an annually published Pay Policy which has been adopted by full Council.

15. **Performance and Risk** (*Pages 219 - 248*)

To consider a report of the Director of Corporate Affairs and Business Transformation providing Members with an update on the performance against the Corporate Plan and local service targets.

16. **Cabinet Member Decision**

To note the following decision made by the Cabinet Member for the Environment:

To introduce a £0.18 charge for using the new card payment facility on the new pay and display parking machines being installed.

Reason for Decision: The new pay and display parking machines being installed in the Mid Devon owned car parks in March 2017 have the ability to except payment by credit or debit card. The service charge for each transaction is £0.18. It is proposed that this charge is passed onto the customer in full and paid at the point of purchasing the ticket. This is less than the current transaction charge of £0.20 for using the Ringo system.

17. **Notification of Key Decisions** (*Pages 249 - 254*)

To note the contents of the Forward Plan.

18. **Access to Information - Exclusion of Press and Public**

During discussion of the following item(s) it may be necessary to pass the following resolution to exclude the press and public having reflected on Article 12 12.02(d) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. The Cabinet will need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.

To consider passing the following resolution so that financial information may be discussed.

Recommended that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 respectively of Part 1 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information)

19. **Window Renewal Contract** (*Pages 255 - 258*)

To consider a report of the Head of Housing and Property Services advising Members on the results for the tendering of the Replacement DGU Programme 2017 – 2020 to Council houses and confirm the award of the contract.

20. **Special Purpose Vehicle (Property)** (*Pages 259 - 272*)

To receive a report of the Director of Finance, Assets and Resources to look at the options available to establish a property housing development company (SPV).

21. **Sale of Land at Station Road, Tiverton** (*Pages 273 - 276*)

To consider a report of the Head of Housing and Property Services regarding the asset disposal of the closed Station Yard Depot, Blundells Road, Tiverton.

The Chairman of the Scrutiny Committee has agreed that due to the nature of the decision and for it to be made in a timely fashion (as the next Cabinet meeting is not until 11 May 2017) that the General Exception Clause (Access to Information Procedure Rules 15.1) be used to waive the 28 day rule in order to secure the sale of the land.

Stephen Walford
Chief Executive
Wednesday, 22 March 2017

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Sally Gabriel on:

Tel: 01884 234229

E-Mail: sgabriel@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.